

14. ENFORCEMENT OF PACE REQUIREMENTS

Investigation of violations. The PACE Committee shall investigate alleged violations of PACE requirements and shall establish procedures, consistent with due process, to give Recognized Providers, applicants for recognition and providers denied recognition a fair opportunity to answer and present a defense to any alleged violation.

In the event that the PACE Committee Chair in consultation with the FCLB Executive Director determines that possible non-compliance may jeopardize the status of attendees' continuing education acceptance for license renewal, the Chair may elect to temporarily suspend PACE recognition pending a PACE Committee investigation.

The Committee shall have the authority to request that a respondent supply such documents and other materials as the Committee deems useful in conducting its investigation. Refusal to honor the Committee's request may be read against the respondent.

The Committee shall attempt to resolve informally any issue, dispute or concern underlying an investigation. If the matter cannot be resolved informally, the Committee shall serve the respondent with a written complaint reciting the specific provisions of *PACE Policies & Procedures* or *PACE Quality Criteria* alleged to have been violated. The respondent shall be given a reasonable opportunity to answer the charges.

Once the response period has expired, the Committee, at its next regularly-scheduled meeting, shall hear the complaint, compile a record of the hearing and make written recommendations to the FCLB as to the proper adjudication of the charges. This recommendation shall include findings of fact and any sanctions proposed by the Committee.

Sanctions. The FCLB may impose any of the following sanctions, singly or in combination, upon a respondent found guilty of violating PACE requirements:

- A. Denial of PACE Recognized Provider Status
- B. Permanent revocation of PACE Recognized Provider Status
- C. Suspension of PACE Recognized Provider Status, with reinstatement subject to specified conditions
- D. Restrictions upon a provider's continuing education course or courses
- E. Compulsory submission of interim reports
- F. Probation
- G. Letters of admonition, caution or concern.