



Speaker: Paul Andrews, *Licensed Massage Therapist (MA & FL), Certified Chiropractic Clinical Assistant, Certified Professional Compliance Officer, Certified Professional Biller*

Email: [Paul@toolsofpractice.com](mailto:Paul@toolsofpractice.com)

Phone: (774) 272-6282

Location: Boston, Massachusetts

Speaker  
Biography:

*Paul Andrews:* Paul has been working in chiropractic since 1997. In 1999 Paul began consulting for chiropractic offices in the areas of billing and practice management as well as presenting seminars. In 2002 Paul founded Andrews Billing Solutions, Inc., servicing chiropractic and physical therapy offices with third party insurance billing. Paul is co-founder of Tools of Practice, along with Dr. Mark Davini. Paul is Past Chairman of the Massachusetts Cosmetology Board as the Public Member, Board Chair on the Massachusetts Massage Therapy Board and Member of the Board of Assessors for the Town of Mashpee, MA

Title of  
Presentation: How to be a Rock Star C.A.

Description: This presentation goes into the aspects of terminology, background, and procedures of being a Rock Star C.A. Patient communication, paperwork, and personalities. We expand on teamwork, skills and more!

Length: 2 Hours

Presentation Outline:

Introduction & Terminology	10 Minutes
Rock Star C.A.	50 Minutes
Responsibilities	10 Minutes
Communication	10 Minutes
Ideals in Action	20 Minutes
Total:	100 Minutes