

State Board of Chiropractic Examiners

To Whom It May Concern:

This letter is to state that as Director of Parker Professional Programs, I have reviewed the speakers below and determined that they are post-graduate level instructors, through a curriculum vitae or resume, and they have knowledge, training and expertise in the topics to be covered for “Care Plans that Prove Medical Necessity”. The documentation appears to fall within chiropractic guidelines of the various state boards.

Parker University
Continuing Education
2540 Walnut Hill Lane
Dallas, Texas 75229
www.parker.edu

Evan Gwilliam, DC

Please contact me if further information is needed, my direct phone number is 214-902-3492, or via email at pfrase@parker.edu.

Sincerely,



Phyllis Frase-Charrette
Director of Professional Programs

METHOD OF CERTIFYING IN ONLINE ACTIVITIES

1. **Name of Course:** Care Plans that Prove Medical Necessity
2. **Organization Sponsoring the Course:** Parker University
3. **Course Objective:** To enhance the expertise of the Chiropractic Professional.
4. **Study Hours Required:** 1 Online
5. **Instructor(s):** Evan Gwilliam, DC
6. Educational background and experience of instructor(s) is on file in the University offices.
7. **Attendance Verification Method and Certifying Officer:** The Online presentation is delivered via web pages in which the participant must review anatomy images, read supporting text, listen to audio instruction, and answer test questions. The time the participant spends on each page is logged and tracked. In addition, the test questions must be passed, or the participant cannot continue on to the following pages. The computerized log files that track the participant's access time and usage will be utilized to validate the attendance and participation. The instructors will be available for questions via e-mail. Upon successful completion, Parker University Continuing Education Department will maintain and distribute attendance records.
8. **Textbooks and/or Equipment Required:** Internet
9. **Outline of Material Covered:** Attached
10. **Location(s):** Computer/Internet Based
11. **Date(s):** Based upon date of actual completion

Care Plans that Prove Medical Necessity

In this presentation, Dr. Gwilliam, Certified Coder, and Auditor will show you how to give third parties just what they are looking for when they try to state that the care provided was not medically necessary. You'll be able to simplify and systematize your record-keeping so that you can be confident that your care plans will stand up to scrutiny. By the end, you will know just how to document goals to help your patients and the payers be happy.

COURSE GOALS:

- Identify how to document medical necessity properly
- Develop clinically meaningful goals
- Create rock-solid care plans

COURSE OUTLINE:

- Learn the chain of medical necessity (15 min)
- Define the episode of care (15 min)
- Learn to use evidence-based guidelines (15 min)
- Create clinically meaningful goals (15 min)

Evan M. Gwilliam DC MBA BS

CPC CCPC QCC CPC-I MCS-P CPMA CMHP AAPC Fellow

360-904-0205 • DrGwil@gmail.com

Experienced physician and certified insurance coder and auditor

Dr. Gwilliam, Clinical Director for PayDC Chiropractic Software, graduated from Palmer College of Chiropractic as Valedictorian and is a Certified Professional Coding and ICD-10 Instructor, Medical Compliance Specialist, and Certified Professional Medical Auditor. Because he is also a clinician with a BA in accounting and an MBA, he is a sought-after seminar speaker. He provides expert witness testimony, medical record audits, consulting, and online courses for health-care providers, and has authored and contributed to reference books and articles for multiple publications.

Education & Certifications

Bachelor of Science, Accounting, 2000	Brigham Young University
Doctor of Chiropractic, Valedictorian, 2003	Palmer College of Chiropractic
Master of Business Administration 2013	Broadview University
Certified Professional Coder, magna cum laude, 2011	American Academy of Professional Coders
Nationally Certified Insurance Coding Specialist, 2011	National Center for Competency Testing
Certified Chiropractic Professional Coder, 2012	American Academy of Professional Coders
ChiroCode Certified Chiropractic Professional Coder, 2012	ChiroCode Institute
Certified Professional Coder – Instructor, 2013	American Academy of Professional Coders
Medical Compliance Specialist – Physician, 2013	Medical Compliance Training
Certified Professional Medical Auditor, 2013	American Academy of Professional Coders
Certified ICD-10 Instructor, 2013	American Academy of Professional Coders
Certified MACRA/MIPS HealthCare Professional, 2016	4Med Approved
Fellow, 2017	American Academy of Professional Coders
Qualified Expert Witness, 2016, 2019	Illinois Dept. of Financial & Professional Regulation

Career History

PayDC SOFTWARE, Huntingdon Valley, PA	Clinical Director, 2017 –present
<ul style="list-style-type: none">• Provide clinical guidance on software features• Educate providers through training• Promote product	
FINDACODE/CHIROCODE/BITS, Spanish Fork, UT	Vice President, 2012 –17
<ul style="list-style-type: none">• Managed content for online and print materials• Conducted training on location and via webinars• Consulted with clients on coding, compliance, and documentation issues• Managed strategic relationships• Oversaw subject matter expert team and other staff	
VYNE EDUCATION, Nashville, TN	Speaker/Lecturer, 2011 –17
<ul style="list-style-type: none">• Teach documentation and coding seminars around the country• Create six hours of curriculum for physicians and coders	
MOUNTAINLAND APPLIED TECHNOLOGY COLLEGE, Lehi, UT	Instructor, Medical Coding, 2011 –13

- Designed curriculum for adult students
- Prepared students for Certified Professional Coder national exam

ALPINE SPINAL REHABILITATION, Provo, UT

Associate Doctor, 2010–11

- Provided patient care

CAMAS CHIROPRACTIC CENTER, Camas, WA

Doctor/Owner, 2003–10

- Provided patient care
- Administered coding and billing tasks, and all other aspects of small business

Other Affiliations

Member, 2011–present

American Academy of Professional Coders

Member, 2011–16

National Center for Competency Testing

Editorial Board, 2012–17

ICD10Monitor.com

Member, 2012–17

Utah Chiropractic Physicians Association

Member, 2013–15

American Chiropractic Association

Webinar Education Faculty, 2013–present

National Alliance of Medical Auditing Specialists

Board Member, 2013–17

Council on Chiropractic Guidance and Practice Parameters

Speaker's Bureau, 2014–17

ChiroTouch Software

Speaker's Bureau, 2014–present

ChiroHealthUSA

Editorial Board, 2014–15

Billing and Coding Advantage Magazine

Post Graduate Faculty, 2015–16

National University of Health Sciences

Editorial Review Board, 2015–16

Journal of the Academy of Chiropractic Orthopedists

Speaker's Bureau, 2016–present

NCMIC Insurance

Speaker's Bureau, 2016–present

Infinedi Health Solutions

Expert Witness 2015, 2019

Illinois Department of Professional Licensing

Speaking and Teaching Experience

Live Seminars

Insurance Billing, Coding, and Documentation for the Chiropractic Professional— Vyne Ed. (six hours)

- April 2012: Ohio and Indiana
- May 2012: Tennessee, Alabama, and Georgia
- July 2012: Washington and Oregon
- September 2012: New Jersey
- October 2012: California
- May 2013: Colorado
- June 2013: Maryland and Virginia
- August 2013: Kansas and Missouri
- September 2013: Wisconsin and Illinois
- October 2013: Texas
- November 2013: Oregon and Washington
- December 2013: Louisiana and Texas
- January 2014: North and South Carolina
- February 2014: New York, New Jersey, and Pennsylvania
- March 2014: Nevada and California
- April 2014: New Mexico and Nevada
- September 2014: Indiana, Ohio, and Michigan
- December 2014: Florida
- September 2017: Idaho, Oregon, and Washington
- September 2017: Kansas and Missouri

ONLINE CE ATTENDANCE CERTIFICATE

Name: _____

Title: Online: XXXX

Address: _____

Course # XXXX

Date: XXXX

City: _____ **State:** _____ **Zip:** _____

Location: Online

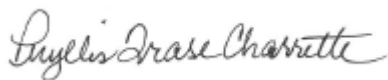
STATE [only one per voucher]: _____ **YOUR STATE LICENSE #:** _____

DO NOT WRITE BELOW THIS BOX

Completion Date	Class Hours	Course Title	Instructor
XX/XX/XX			

TOTAL HOURS ATTENDED: _____

Board Approval No. _____



Phyllis Frase Charrette
Director, Parker Professional Programs

This certificate is to acknowledge your completion of the Online Continuing Education course shown above. This copy is for your records and can be submitted to your board of licensing. Please Note: Verify the information is correct upon receipt – discrepancies will only be accepted up to 6 months after the closing date of the course. Please keep this certificate in a secure place. Any replacement, copy, or fax will incur a \$25 fee per certificate.



These Questions are delivered via the Parker Seminars mobile App.

Quality Feedback Survey

Course Name: _____

Date: _____ Location: _____

How did you hear about this Course?

Parker Brochure School E-mail Referral Parker Web Site Other _____

Please score each speaker on an “A to E” scale, with “A” Extremely Satisfied and “E” being Extremely Dissatisfied.

How would you rate this speaker

a b c d e

Rate the overall content of the session:

a b c d e

Rate the classroom & facilities:

a b c d e

Please add any additional comments:

a b c d e

Is there a certain speaker or topic you would like to see next time?:

a b c d e

12) What topics would be of interest to you for future classes?

Comments:

THANK YOU FOR YOUR FEEDBACK!

The purpose of this quality feedback survey is to provide information to the Instructors and to Parker University about extant standards of performance. **Your response will be held in confidence. You will not be identified in any way by reference to your response. For additional complaints or concerns regarding this program please contact Parker University at 800.266.4723.** Parker University will share the outcomes of this evaluation with the Instructor, and will keep a copy on file in the Continuing Education Office to demonstrate compliance with accreditation standards and requirements.