

SYLLABUS

Title: The Importance of Workplace Ergonomics:

Instructor: Kathryn Haynes, D.C., CMRM

CE Hours: 6

I. COURSE OBJECTIVES

To review the basics of ergonomics & to convey the importance of follow-up and evaluation of ergonomic interventions. The purpose is to understand ergonomic factors & physical stressors of particular tasks across different workplace industries. To be able to offer suggestions & tools to reduce the ergonomic stressors.

II. COURSE OUTLINE

Hour One	Ergonomics & Specific Industry Terminology Basics of Ergonomics in the workplace Overview for office
Hour Two	Ergonomic Hazards Ergonomic Stressors in the Chiropractic Office
Hour Three	Identifying the Stressors In the office People vs. Things vs. Events
Hour Four	Reducing the Stressors Tools
Hour Five	Managing staff Managing patients Concerns
Hour Six	The Chiropractors office The Front office Productivity & Quality Review with Questions & Answers