

SYLLABUS

Title: Risk Management & Medical Errors

**Dates &
Locations:**

Instructor: Brad Hayes, DC

CE Hours Requested: 4

I. COURSE OBJECTIVES

This program will enhance the doctor's knowledge of current risk management guidelines and requirements. It will give the doctor the tools to run his practice in compliance and train staff proficiently. The attendee will learn to follow the general guidelines of practice and adhere to requirements of malpractice carriers along with providing knowledge of how to stay compliant in the office.

II. COURSE OUTLINE

Hour One	Current malpractice requirements and laws What is required What is not required Common problem areas
Hour Two	Documentation & Office Procedures What documentation is required How to correctly take notes, history, complete HER Staff training
Hour Three	Case studies and examples Review and exam of cases What was done What should have been done Where are the problems
Hour Four	Laws & Regulations What does your state require Informed Consent Patient History Other