



# SAVANNA SHETLIN

Qualified Biller and Coder

## PROFILE

Savanna Shetlin has been the Acting CFO and Billing Expert for South Jordan Chiropractic, LLC and Injury Clinic, LLC since 2016.

In addition, she helps coordinate and operate the Whiplash Group seminars to aid physicians and attorneys in better inter-professional communication and billing procedures.

Savanna exercises skills on a daily basis, that most doctors, office team members and attorneys are seeking, to aid in better patient outcomes physically and financially.

## CONTACT

PHONE:  
801-446-5100

WEBSITE:  
Sojochiro.com  
Whiplashgroup.org

EMAIL:  
Sojobilling@gmail.com

## HOBBIES

Traveling  
Watching movies  
Wine tasting

## EDUCATION

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### **Bingham High School, South Jordan, UT**

2012 – 2015  
High School Diploma

### **Dixie State University, St. George, UT**

2016 – 2017

## WORK EXPERIENCE

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### **South Jordan Chiropractic [Office Manager, Billing Manager, CFO]**

January 2013 - Current

- 2013 CA/Receptionist
- 2015 Promoted to Office Manager's Assistant
- 2015 Promoted to Office Manager
- 2016 Promoted to Billing Manager and CFO

### **Waylon (Individual) [Nanny]**

July 2015 – May 2016

### **Sprouts [Produce Clerk]**

July 2015 – October 2015

## SKILLS

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Communication  
Teamwork  
Telephone Technique  
Handling Money  
Problem Solving  
Quick Learner  
Administrative Support  
Compensation/Payroll  
Executive Team Leadership

Spending time with loved ones  
Attending Concerts and Music Festivals

Staff Training and Policy Development  
Patient Relations  
Data Entry

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## **TRAINING**

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ChiroCode Qualified Chiropractic Coder (QCC) Certification – Jan 2018

ChiroCode Webinars

Las Vegas Parker Seminars – Feb 2013, Feb 2014, Feb 2015, Feb 2016, Feb 2017, Feb 2018

UCPA Seminar – Oct 2019

Whiplash Group Seminars – Feb 2018, Mar 2018, Apr 2018, Feb 2019, Mar 2019, Nov 2019

## **TEACHING EXPERIENCE**

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Team Member In-Office Training

Whiplash Group, Spokane – November 2019